YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	NETAJI NAGAR DAY COLLEGE
• Name of the Head of the institution	DR. SONALI BANERJEE JASH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03329711874
• Mobile No:	8961072139
• Registered e-mail	netajinagardaycollege@gmail.com
• Alternate e-mail	sbjash@nndc.ac.in
• Address	170/436 N.S.C. BOSE ROAD, KOLKATA-700092
• City/Town	KOLKATA
• State/UT	WEST BENGAL
• Pin Code	700092
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**UNIVERSITY OF CALCUTTA**
• Name of the IQAC Coordinator	**DR. DIBYENDU PANIGRAHI**
• Phone No.	**03329711874**
• Alternate phone No.	**9433416277**
• Mobile	**7980655516**
• IQAC e-mail address	**iqac.nndc@gmail.com**
• Alternate e-mail address	**dibyendupanigrahi@yahoo.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.nndc.ac.in/iqac_aqar/ 1716291136_AQAR%202022-23.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nndc.ac.in/academic_c alendar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**NA**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B++**	**2.76**	**2017**	**22/02/2017**	**21/02/2022**
Cycle 3	**B+**	**2.55**	**2023**	**24/06/2023**	**23/06/2028**

6.Date of Establishment of IQAC	**14/03/2021**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**na**	**na**	**na**	**na**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of	View File	

IQAC		
9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Motivating teachers through the re-constituted R & D Cell (as per latest UGC guidelines) to undertake active research. 2. Monitoring the teaching-learning process for the successful implementation of the Curriculum & Credit Framework 2022 (under NEP 2020) introduced by the affiliating University in 2023-24 session, at the institution level. 3. Planning and implementation of infrastructural upgradation in the form of construction of false ceiling for two big classrooms on top floor for relief from the intense heat during summer. 4. Monitoring the effective management of the Endowment Fund in conformity to the objectives laid down by the donor, and for the benefit of students. 5. Planning, coordination and active encouragement to different sub-committees for co-curricular, extra-curricular and outreach activities throughout the year

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To undertake infrastructural upgradation in the form of False Ceiling of two large classrooms on the top floor	False ceiling constructed on
To establish linkages with more	MoU signed with Pune Institute

HEIs as well as with Bschools such as Pune Institute of Business Management (PIBM)	of Business management on
To re-constitute the Research & Development Cell in terms of recent UGC guidelines, and to grant financial assistance from the institution for Minor Research Projects undertaken by the faculty members.	Research & Development Cell re-constituted in terms of latest UGC guidelines on 02.04.24
To continue the outreach activities and social awareness camps- blood donation, awareness reg. control of Dengue & other vector-borne diseases, campaign against use of plastic bags	Blood Donation camp held on 15.12.23 and other outreach activities also undertaken as planned including distribution of cloth bags in the neighbouring market area
To award the highest achievers in each course on the basis of CGPA obtained in University examination.	Highest achievers of the College in University examinations were awarded on 13.01.24 on the basis of highest CGPA scored in the courses offered.
To award scholarships on need-cum-merit basis to students from Dr. Manoranjan Biswas Endowment Fund	Four students were awarded scholarships of amount Rs.10000/- each on need-cum-merit basis from the Endowment Fund
To organize Staff Development Programme for the administrative and support staff.	Staff Development Programme was organised for the non-teaching staff of four Colleges including this College
To organize Faculty Development Programme jointly with the Postgraduate Dept. of Commerce, University of Calcutta.	FDP was organised by the Dept. of Commerce of this College in collaboration with Postgraduate Dept. of Commerce, University of Calcutta, of 7 days' duration

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	04/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	19/03/2024

15.Multidisciplinary / interdisciplinary

In accordance with the National Education Policy 2020, the affiliating University (i.e. the University of Calcutta) has introduced the Curriculum and Credit Framework (CCF 2022) w.e.f. 2023-24 academic session. At the entry point to undergraduate courses, students have the option to take admission in three year multidisciplinary course. The number of students admitted to B.A. 3 Year MDC in this institution for the academic session 2023-24 was .... In accordance with the course curriculum for undergraduate courses under CCF 2022 stipulated by the University of Calcutta, all students admitted at the UG level in 2023-24 have to study three different interdisciplinary courses , of 3 credit each, during the first three semesters. These interdisciplinary courses being different from the core courses and minor courses studied, students are gaining additional knowledge in a wider domain.

16.Academic bank of credits (ABC):

The College is adhering to the system of Academic Bank of Credits (ABC) as the same has been intoduced by the affiliating University , i.e. University of Calcutta w.e.f. 2023-24 academic session The College offers credit based courses in humanities, science and commerce, under the Choice Based Credit System (CBCS) of the University of Calcutta. Students admitted to all UG courses are required to provide their ABC ID . Student data containing ABC ID is submitted online to the University of Calcutta for student registration . The system of Academic Bank of Credits (ABC) will impart greater flexibility to the students to undertake and complete their preferred courses of study in more than one institution. It is also essential for allowing students multiple entry and exit in terms of the Curriculum & Credit Framework 2022 (under NEP 2020) introduced by the University of Calcutta w.e.f. 2023-24 academic session.

17.Skill development:

To develop soft skills among the students, the College has been

conducting certificate courses in Communicative English and Computer Literacy. Students are also encouraged to participate in seminars, debate and extempore competitions,Youth parliament competition, to develop the power of selfexpression and for confidence building. Yoga training is also imparted to the students for the development of life skills. Invited lectures/ seminars are organized for imparting value-based education.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge System (IKS) is being offered as a compulsory value added course in the second semester of all UG courses offered by the College. The syllabus for this course as stipulated by the University of Calcutta contains a wide range of topics and the same is being taught by the faculty members of the departments of Bengali, English, Economics, Botany, Physics, Philosophy, Mathematics, Political Science. The College offers undergraduate honours course in Bengali and also offers Bengali as an elective subject. The majority of students opt for Bengali as the compulsory language paper in the third and fourth semesters of the CCF 2022 introduced w.e.f.2023-24. Teachers deliver classroom lectures in Bengali and English as the bilingual mode of instruction in conformity to the University regulations. This practice serves to promote and preserve Bengali as an Indian language. Delivery of ancient traditional knowledge, and teaching Indian culture and traditions has always been an inherent part of of the curriculum in general, and in particular for the students of Bengali, History, Education and Philosophy.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College makes efforts to impart outcome -based education through effective learner-centric curriculum transaction and delivery, invited lectures by experts , and through add-on courses. Under the newly introduced Curriculum & Credit Framework 2022 (under NEP 2020) of the University of Calcutta, all undergraduate students have to undertake a short duration internship during their course of study. The College is making efforts to encourage the students to undertake internship in some area related to their course of undergraduate studies . It is expected that this will facilitate the achievement of outcome based education. The programme outcomes and course outcomes for all the courses offered by the institution are displayed on the institutional website. This helps the young learners and their parents/guardians to choose their appropriate course of study according to their preferences and the career options available.

20.Distance education/online education:

Facilities for the blended online-offline mode of education are available in the institution. The classrooms and laboratories are wi-fi enabled. The ERP platform acquired by the College also enables online teachinglearning. The College library allows remote access to users for the online resources under NLIST , and also has a separate website. The institution is facing a challenge in convincing the Students' Council about the benefits of online education . Student representatives have voiced serious reservation regarding online classes . As a result, the blended mode of teaching-learning could not be availed during 2023-24 academic session.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**17**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1875**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**763**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**413**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**42**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**42**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**29**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**58,02,616**
4.3 Total number of computers on campus for academic purposes	**120**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college strictly adheres to the curriculum prescribed by the affiliating university (University of Calcutta) for all undergraduate courses. A well-defined approach is maintained to ensure an effective teaching-learning process. The college periodically conducts meetings of various sub-committees, such as

the Academic Sub-Committee and the Examination Sub-Committee, to ensure adherence to the university's prescribed syllabus and academic calendar. Faculty members regularly provide students with study materials and reference notes to support their learning. At the beginning of each academic session, the college allocates a budget based on departmental needs to meet both recurring and non-recurring requirements. The college library offers open access to both teachers and students. This open-access facility, launched by the central library, allows free usage from any off-campus location. Library users can also access the NLIST portal of INFLIBNET from remote locations. Innovative teaching strategies, including ICT-based methods, are encouraged for effective delivery of the curriculum. Since teaching is a two-way process, the college collects feedback from students, teachers, and alumni through well-structured questionnaires to enhance the teaching-learning experience. The Principal, as a member of the Syndicate of the University of Calcutta, actively participates in academic decision-making at the university level. Additionally, two faculty members serve on the Undergraduate Board of Studies (BoS) for their respective subjects. The college also serves as a book publishing house with ISBN accreditation, and currently, two books have been published from the institution.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.nndc.ac.in/images/uploads/Principal-NNDC-Syndicate_Member.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly follows the academic calendar, including the conduct of Continuous Internal Evaluation (CIE). Internal, Tutorial, and Practical Examinations are conducted each academic session in accordance with university guidelines. These examinations are evaluated as per university norms, maintaining the calendar of events. The Examination Sub-Committee is responsible for preparing the internal/tutorial examination time-table, which is displayed on the notice board and published on the college website. The Principal frequently reviews the academic progress of each semester through the Academic Sub-Committee and provides relevant suggestions for improvement. If the university revises the academic calendar, the college makes the necessary adjustments accordingly. Faculty members

are appointed as examiners, paper-setters, and moderators by the affiliating university, and they perform these duties with utmost sincerity. Each department follows the prescribed syllabus, and syllabus distribution is completed well in advance. To enhance student learning, faculty members provide MCQs and assignments. Special tests and additional assignments are conducted for slow learners to help them improve, while advanced learners receive more challenging tasks to further develop their skills and knowledge. The library and respective departments also preserve semester-end question papers for student reference. Project-based subjects such as Environmental Studies, Political Science, Physiology, and Geography include internal assessments conducted by departmental faculty members.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.nndc.ac.in/images/uploads/ACADEMIC-CALENDER-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

14

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

14

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability:

'Environmental Studies' is a 100 mark compulsory paper for UG Semester II students. This course contributes a lot to improve students' knowledge of the value of a clean, green environment. Every year the college celebrates 'Earth Day' which falls on April 22, 2022. Faculty members use to go to the nearest vegetable market and distribute jute bags among the common people on that day.

E-Waste Management:

Our organization has proclaimed the college campus a plastic-free zone and opposes the use of plastic. In partnership with the Nari Shakti Foundation, college employees distributed cotton bags in nearby markets to raise awareness among the general public about the harmful effects of plastics.

On Gender:

In order to support gender parity among students and employees, the college has an Equal Opportunity Centre, a Grievance Cell, and an Internal Complaints Committee. High-level security and CCTV surveillance are in place to protect the college campus.

Human Values and Professional Ethics:

The notice boards provide newcomers with easy access to information on human values, gender equality, and maintaining a clean campus. Departments organize educational excursions/field works for thestudents,which help to know about the human values and professional ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

06

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

326

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.nndc.ac.in/feedback_analysis.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2069

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

434

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college operates as a co-educational institution, fostering an inclusive environment where students from diverse socioeconomic and linguistic backgrounds actively engage in collaborative activities, promoting a culture of positivity and productivity. A significant proportion of students are first-generation learners, whose socioeconomic circumstances occasionally influence attendance and academic performance. Faculty prioritize identifying and supporting these students, organizing orientation programs at the beginning of each academic session to provide comprehensive guidance. The institution emphasizes a learner-centric pedagogical approach, integrating personalized strategies for student development. The identification of slow and advanced learners is carried out meticulously through interactive sessions, participation in debates, and performance in continuous internal evaluations. Advanced learners are provided with supplementary learning materials to deepen their understanding, while students encountering academic challenges benefit from tailored remedial support sessions.To enhance engagement and comprehension, faculty members utilize audiovisual teaching aids during lectures. Students are also encouraged to optimize the use of the college library, cultivating a culture of resource utilization. Advanced learners, in particular, are motivated to explore the extensive learning resources available through the INFLIBNET's N-List program, thereby enriching their academic endeavors.The college upholds its commitment to equity and excellence in education by fostering inclusivity, providing personalized support mechanisms, and promoting effective use of diverse learning resources.

File Description	Documents
Link for additional Information	https://www.nndc.ac.in/images/uploads/PROSPECTUS_23_24_compressed.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1875	**42**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employs diverse student-centric techniques to enhance the teaching-learning process and enrich learning experiences. Students are encouraged to deliver PowerPoint presentations on syllabus topics, while project work, field trips, and group assignments are integral to continuous internal evaluation in many departments. Some courses also incorporate viva-voce as part of the assessment. Experiential learning methods, such as group assignments, projects, and review-based activities, foster research aptitude while improving technical and soft skills. Field visits, study tours, and educational institution visits offer practical exposure, complementing classroom instruction. This blend of indoor and outdoor learning ensures concept clarity and facilitates more effective learning outcomes. Participative learning is further promoted through annual social events and Freshers' welcomes, fostering collaboration and interaction. Problem-solving methodologies like group discussions, debates, quizzes, essay competitions, and seminars enhance communication, reasoning, and critical thinking skills. Workshops, webinars, academic activities, wall magazines, and college journals contribute to holistic development. Additionally, annual exhibitions provide a platform for students to showcase creativity and develop teamwork. By integrating these innovative strategies, the college creates a dynamic learning environment that nurtures academic excellence, practical skills, and personal growth among students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.nndc.ac.in/images/uploads/2.3.1. %20Student%20Centric%20Methods%20Supporting_ 2023_24.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution integrates ICT-based teaching methodologies alongside traditional pedagogical approaches to enhance the learning experience. Faculty members employ a wide array of tools, including laptops for PowerPoint presentations, an ERP system functioning as a comprehensive Learning Management System (LMS), LCD projectors, desktop computers, graphic tablets, e-books, e-notes, Campus Canvas, Open Board, Webex, Jamboard, and other reliable online resources. Audio-visual instructional materials are meticulously uploaded to designated platforms, including YouTube, for seamless student access.

Educators utilize advanced digital devices such as digital cameras, smartphones, SmartBoards, tablets, styluses, scanners, printers, photocopiers, laser/light pens, microphones, pen drives, iPads, DVDs, and CDs, tailored to lesson requirements. The institution houses 16 ICT-enabled classrooms and a dedicated Smart Classroom, fostering interactive and dynamic learning environments. High-speed (100 Mbps) Wi-Fi connectivity ensures uninterrupted access for online teaching and learning activities.

Faculty leverage teleconferencing, Google Meet, and screen-sharing tools to facilitate interactive sessions. Instructional materials, including e-notes, are integrated into the ERP system, while supplementary e-resources are made accessible through the institution's website. Since 2011, the institution has been a member of INFLIBNET (N-LIST), granting access to over 3 lakh e-books and 6,000 e-journals, both on-campus and remotely, enriching the academic resources available to faculty and students.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.nndc.ac.in/images/uploads/2.3.2.%20ICT%20Usage_2023_24.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

672

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has established a transparent and systematic internal assessment mechanism aligned with the Choice-Based Credit System (CBCS) and the National Education Policy (NEP) guidelines. The college employs periodic examinations, home assignments, class tests, and the newly introduced CCF to ensure comprehensive and competency-based evaluation, fostering holistic student development integrating continuous assessments with academic and skill-based learning outcomes. Students are apprised of program and course outcomes through orientation programs, the academic calendar, and the college prospectus, available on the institution's website. A minimum 75% attendance requirement, as mandated by CBCS and NEP regulations, is strictly enforced. The Examination Committee ensures the systematic planning, execution, and monitoring of assessments, maintaining fairness and transparency throughout the process. To uphold transparency, assessed answer scripts are shared with students, allowing them to request a review of grades within designated timelines. Additionally, the college and library websites

provide access to notices, past question papers, and online study resources, further supporting the assessment process.

By integrating the NEP-aligned CCF and leveraging innovative assessment tools, the college ensures a robust and inclusive evaluation system that promotes academic excellence and student-centric learning.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.nndc.ac.in/news_announcement.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has established a transparent, time-bound, and efficient mechanism to address grievances related to internal examinations, adhering to the guidelines of the University of Calcutta and the NEP. The process integrates CCF and CBCS to ensure fair and competency-based evaluations. Through a robust system of internal tests, in-class exercises, and home assignments aligned with predefined evaluation criteria, students are continuously appraised. Graded answer scripts are made accessible to students, fostering transparency and enabling self-assessment and improvement. Any grievances can be promptly raised with the concerned faculty or the center-in-charge. The Examination Committee oversees the entire process, publishing schedules for registration, examinations, results, and reassessments within predetermined timelines. Information is disseminated through the college website, notice boards, and direct notifications from department heads, ensuring efficiency and clarity. A Parent-Teacher Meeting is conducted annually for newly admitted students, and mentors are assigned to guide and support their academic journey. Any instances of malpractice are promptly addressed by the Examination Committee to maintain the integrity of the evaluation process. This robust grievance mechanism, aligned with CBCS, CCF and NEP principles, ensures fairness, timeliness, and operational transparency, reinforcing trust in the college's examination system.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://www.nndc.ac.in/students_feedback.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

NNDC ensures that both teachers and students are well-informed about the stated programme and course outcomes of all academic programmes offered by the institution. With the implementation of the Choice-Based Credit System (CBCS) and the Curriculum and Credit Framework under NEP (CCF-NEP), the college modernizes the teaching-learning process, fostering a student-centric environment aligned with the university's curriculum. Faculty members adopt innovative teaching methodologies to design course outcomes that equip students with essential academic and professional skills. During orientation programs, students are provided with detailed information on program objectives and course outcomes, facilitating informed decision-making. Awareness is further reinforced through Parent-Teacher Meetings (PTMs), where students learn about all available courses and are assigned mentors for individualized academic and career guidance.

Career counseling initiatives empower students with the tools necessary for professional growth, while the language department exposes students to significant literary, cultural, and historical contexts. Additionally, students are prepared for state and centrally sponsored competitive examinations.A workshop on NEP was conducted in collaboration with the IQAC of VJRC and NNDC, focusing on the practical implementation of NEP reforms. Through transparency and comprehensive support, NNDC promotes academic excellence, aligning with programme outcomes and ensuring holistic development and future readiness for students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nndc.ac.in/co_po/COURSE-OUTCOME-PROGRAMME-OUTCOME.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College ensures the effective delivery of the curriculum prescribed by the University of Calcutta, enabling students to achieve the stated programme and course outcomes. This is accomplished through a combination of formative and summative evaluation methods, ensuring students acquire the requisite competencies and knowledge across diverse disciplines. Regular classes, remedial sessions, practical exercises, and fieldwork supervision form the foundation of this comprehensive learning process. Orientation programs provide students with a clear understanding of course objectives and outcomes, as faculty members engage with them to outline expectations and goals. To keep students abreast of developments in their fields, the institution organizes seminars, webinars, and guest lectures featuring eminent scholars. Wall magazines and the college magazine also play a significant role in reinforcing academic engagement and creativity. Career counseling programs empower students to make informed decisions about their academic and professional futures. Faculty members further guide students on opportunities for higher education and career advancement, ensuring they maximize their potential during their studies. In addition, the IQACoversees the systematic evaluation of learning outcomes, fostering a culture of continuous improvement. By integrating these strategies, the college ensures the attainment of programme and course outcomes, preparing students for both higher education and career success.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nndc.ac.in/images/uploads/2.6.%20POs%20and%20COs_Under%20CBCS%20and%20CCF.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

217

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.nndc.ac.in/images/uploads/2.6.3.2.%20Annual%20report_Pass%20Percentage_2023-2024.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.nndc.ac.in/images/uploads/Student_Feedback_2023-2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college promotes holistic development through social responsibilities and outreach programs. These initiatives are carried out by NSS units, IQAC, the Science and Nature Club, the Students' Union, and "Let's Spread Love," the college's social service unit.

From July 2023 to June 2024, the following programs were organized:

- **15th December 2023: A blood donation camp was held in collaboration with Netaji Nagar Day College Students' Union and People's Blood Bank, Kolkata.**
- **19th December 2023: IQAC and the Students' Union organized a campaign against plastic bags local market.**
- **21st December 2023: NSS, along with Thalassaemia Control Unit of B C Roy Post Graduate Institute, conducted a thalassaemia awareness camp.**
- **7th October 2023: A mega health camp was organized in the local area by Nari Shakti Foundation and the college.**
- **11th–15th January 2024: Another mega health camp was held at**

- Ganga Sagar.
- **6th January 2024:** A health check-up and psychological counselling session was conducted for students and local residents during Student's Week.
- **10th–11th May 2024:** The Science and Nature Club organized the Annual Exhibition, inviting students and teachers from local schools and colleges.
- **25th May 2024:** NNDC Alumni Association organized a free health camp for students and local people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

655

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The physical facilities for teaching-learning in Netaji Nagar Day College comprises of adequate number of classrooms, well-endowed Library, well-equipped Laboratories and wi-fi/internet enabled learning spaces as follows a) Large Classrooms : 04 ,Medium : 7 ,Small : 14 b) Seminar Hall : 01 c) Technology-enabled learning spaces: 16 d) Laboratories: 11 e) Virtual classroom : 01

Internet facilities are available for both teachers and students in the UGC Network Resource Centre in the Library, in different departments, IQAC and Principal's Room as well as in the office and accounts section. The Departments of Physics, Chemistry, Botany, Electronics, Zoology, Physiology are equipped with all facilities for conducting the practical classes at the undergraduate level as per University stipulated curriculum. New laboratory equipments were added to the stock in 2023-24 academic session due to the introduction of Curriculum & Credit Framework 2022 (under NEP 2020) by the affilaiting University. The Department of Computer Science is equipped with two separate laboratories- Hardware Lab and Software Lab. All departments, Library, Office & Accounts section are well -equipped with computers and printers . The College Office and the Library are in possession of two photocopier machines also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nndc.ac.in/4_Infrastructure_and_Learning_Resources_.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facilities are available in the college. There is a football ground adjacent to the College for outdoor games. The college believes that students develop better fitness habits and coordination if they are encouraged to participate in sports and various indoor or outdoor games. Each year the college organizes Annual Sports Programme, where the students and faculty members (teaching as well as non-teaching) participate in different sports activities like 100 meters, 200 meters, 400 meters Race, Riley Race, Long jump, High Jump, Musical chair, along with different cultural activities like Quiz contest, Debate, Recitation, etc. For indoor games there are Table Tennis boards, as well as facilities for Carom, Chess, etc. in both Boys' and Girls' common rooms. The College has won the Inter Collegiate Football Tournament 2022 organized by Sports Board, University of Calcutta on 9th Sept, 2022. The college organizes various cultural activities on the Foundation Day (Netaji Group of Colleges), Independence Day, Republic Day, International Yoga Day, Rabindra Jayanti, International Language Day, International Women's Day, Annual Social Function, Fresher's Welcome Programme, and Annual Picnic etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nndc.ac.in/images/uploads/4.1.1.%20Infrastructure%20&%20Physical%20Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nndc.ac.in/4_Infrastructure_and_Learning_Resources_.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.18

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : KOHA

Nature of automation (fully or partially) : Partially

Version : KOHA Version: 21.11.11.000

OS Version Linux NNDCL-H410M-S2-V2 5.15.0-48-generic #54~20.04.1-Ubuntu SMP Thu Sep 1 16:17:26 UTC 2022 x86_64

Perl Version: 5.030000

```
MySQL Version: mysql Ver 15.1 Distrib 10.3.37-MariaDB, for debian-
linux-gnu (x86_64) using readline 5.2 21-05-2024 04:57:47

Version: Apache/2.4.41 (Ubuntu)

Zebra Version : Zebra 2.1.4 (C) 1994-2017, Index Data Zebra is free
software, covered by the GNU General Public License, and you are
welcome to change it and/or distribute copies of it under certain
conditions. SHA1 ID: 45c729bb18ecdd3e0455f47765700b1c9754b1ce Using
ICU

Year of Automation: 2005 to July 2012 through WINISIS software and
Aug 2012 onwards through KOHA software
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://nndc.ac.in/librarian_desk.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

```
0.99
```

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College Library, Departments, Laboratories, Office, Accounts section, and Principal's room are all equipped with internet connectivity . The bandwidth is 100 Mbps. There is sufficient number of computers for the students, teachers and staff in the institution. The IT facilities are updated at frequent intervals. Funds are allocated in the annual budget of the institution for maintenance and upgradation of IT facilities.the Departments are well-equipped for audio-visual presentations. The latest version of softwares like GIS are procured for the concerned

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nndc.ac.in/images/uploads/2.3.1. %20(c)%20Bandwidth,%20Server%20and%20wireles s%20related%20supporting%20document.pdf

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS** |

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23,49,555

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All physical , academic and support facilities are made available for the students and teachers. Separate recurring funds are allotted to allthedepartments for maintenance of the laboratories and the classrooms. The college has adequate number of computers with internet and Wi-Fi connections and the utility software distributed

in different departments like MS-Office, Tally software for Accounts, GPS Software, Circuit simulation, etc. for laboratories, KOHA Library management software for library, etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The college library is also equipped with computers having internet and LAN facility for learning purpose of the students. Library is sharing the resources of INFLIBNET (Information Library Network) through Internet. There are 1,99,500 plus e-book materials and 6000 plus e- journals under N-List Program and 6,00,000 plus e-books through NDL. The users of this library can access and download all e-materials in free of cost. All departments have their own computers and laptop with internet facilities. The ICT enabledClass Rooms and the related systems are maintained by corresponding service provider as and when required.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nndc.ac.in/4_Infrastructure_and_Learning_Resources_.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

403

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

72

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college is coeducational, meaning that both male and female faculty and students participate in all activities together in a liberal and harmonious manner. It ensures that both male and female students can engage in recreational, co-curricular, and academic activities with respect and honour. Every year, the college hosts blood donation drives, quiz/debate contests, sports, seminars, cultural events, exhibitions, awareness campaigns, and extension initiatives through NSS. Sports and other indoor and outdoor games are promoted for the students. Male and female students' active involvement in extracurricular and co-curricular activities is ensured by additional measures.The college hosts an annual sports program in which students compete in a variety of events, including races, long and high jumps, musical chairs, and more. Table tennis boards are available for indoor games, likeas well as spaces for chess, carrom, and other games.Every year, there are interclass football and cricket events, and interclass indoor games competitions.In numerous intercollegiate athletic and gaming competitions, the college has an exceptional track record of taking home trophies and medals.On the college's grounds, a number of cultural events are planned in honour of Foundation Day, Independence Day, Republic Day, Teachers' Day, Rabindra Jayanti, Basanta Utsav, Women's Day, and International Mother Language Day.

File Description	Documents
Paste link for additional information	https://www.nndc.ac.in/images/uploads/PROSPECTUS_23_24_compressed.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Netaji Nagar Day College successfully organized a free comprehensive health camp on May 25, 2024, at the college premises. This initiative aimed to promote wellness among elderly residents from the surrounding community as well as college staff.The health camp provided an extensive array of medical examinations and consultations, all conducted by qualified healthcare professionals. These examinations included eye and dental check-ups, as well as general medical consultations. Dr. Mayukh Chakraborty, a dentist, led the medical team; Dr. Pritanu Debnath, a medicine consultant; and Pabitra Mondal, an optometrist. Participants received various screenings, including height and weight measurements, BMI calculations, and blood pressure assessments, as well as dental and eye examinations.

The event witnessed significant engagement from student volunteers, staff members, and local elderly residents, all of whom provided overwhelmingly positive feedback regarding the accessibility and quality of the services offered.

File Description	Documents
Paste link for additional information	https://www.nndc.ac.in/images/uploads/PROSPECTUS_23_24_compressed.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In conformity to its vision, mission and priority of providing maximum access to students from economically less privileged sections, the College charges minimal Fees from its students, till today. The students, who cannot afford to pay the Fees, are provided Fees concession/full waiver, on merit-cum-means basis. Outstanding players/athletes who represent the College in various tournaments are also granted fee waiver,throughout their period of study in the College. The College makes concerted efforts to forward the applications of students to appropriate government agencies so that they may avail theNational Scholarship/ Swami Vivekananda Merit –cum-Means Scholarship (SVMCM)/ SC/ST/ Minority Scholarship. All girl students, who are between18 and19 years of age and unmarried, are encouraged to apply for financial grant under theKanyashree Prakalpa of Govt. of West Bengal. The minimal fees charged by the College, theFees waiver granted to students on merit-cum-means basis, together with the efforts made by the College to ascertain the award of scholarships and financial grant to students from Govt. agencies, has resulted in transforming the founders' dream of establishing a seat of higher learning within the reach of the economically less privileged, into reality.

File Description	Documents
Paste link for additional information	https://www.nndc.ac.in/Institutional_Distinctiveness.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance of the institution reflects effective leadership in tune with its vision and mission.To promote the culture of participative management, teachers are given due representation in all sub- committees and thus actively participate in the decisionmaking bodies. The topmost tier of management is the Governing Body -the main decision making statutory body. The inclusion of three elected teacher representatives, one elceted non-teaching representative, and one student representative in the Governing Body is reflective of the democratic nature of the institution. The Teachers' Council comprising of a Secretary and members holding substantive teaching posts recommends the names of teachers for the IQAC along with the name of a senior teacher as IQAC Co-ordinator. The Academic Sub-committee, Finance Committee, Library Sub-Committee and Planning & Development sub-committee all are constituted mainly with teachers as members. These are statutory committees constituted by the Governing Body where teacher members participate in decision -making . Institutional activities are conducted through various sub-committees comprising of teachers, staff and students. The Conveners of subcommittees hold meetings with members to discuss and finalize the modalities of conducting various events/activities.

File Description	Documents
Paste link for additional information	https://www.nndc.ac.in/images/uploads/6.1.2%20GB%20member%20list.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed The College is dedicated to maintain and gradually enhance

its quality through the execution of strategic institutional plans, which are always presented to the Governing Body for approval before implementation. Such strategic plans were formulated with inputs from the Governing Body, administrative teams, faculty, and external experts, ensuring inclusivity and transparency in decision-making. In the academic year 2023-24, the College undertook and successfully completed the construction and installation of False Ceiling at room no. A1 & A2, spending Rs.3,04,003/.- Accordingly, e-Tender has been passed and work order has been served for the purpose. Painting of the building's exterior and some interior surfaces were done that incurred an expense of ?40,559/. Additionally, minor interior repairs were planned and carried out, costing ?73037/-.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.nndc.ac.in/images/uploads/6.2.1.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The internal organizational framework, as outlined under Statute 93 of the University of Calcutta, is designed to be both democratic and efficient. The Governing Body serves as the highest decision-making authority. The Principal, acting as the academic and administrative head, makes decisions in consultation with the Teacher's Council, Academic Subcommittee, and elected student representatives on matters related to academics and student affairs. Financial issues are managed by the Finance Subcommittee, while purchase-related decisions are handled by the Purchase Subcommittee. The Accountant prepares financial accounts, which are verified by the Bursar before undergoing internal audits, followed by the mandatory external audit. Payment disbursements, whether in cash or by cheque, are handled by the Cashier. The appointment of teachers is carried out based on recommendations from the West Bengal College Service Commission. Following these recommendations and approval by the Governing Body, appointment letters are issued by the Principal. These appointments are subsequently sanctioned by the Education

Directorate of the Government of West Bengal. For teacher promotions under the Career Advancement Scheme, a Selection Committee is formed. This committee includes a subject expert nominated by the University of Calcutta, a government nominee recommended by the Education Directorate, and the Principal.

File Description	Documents
Paste link for additional information	https://nndc.ac.in/6_Governance_Leadership_and_Management.php
Link to Organogram of the Institution webpage	https://www.nndc.ac.in/images/uploads/6.2.2%20organo.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

(i) An Employees' Cooperative Credit Society known as Netaji Nagar College Employees' Cooperative Credit Society Ltd., established on 27.01.1977, serves the teaching and non-teaching staff who are members by providing financial loan, financial assistance in case of major illness etc.

(ii)The College subscribes to the ESI scheme for the nonteaching staff on College pay.

(iii) A Staff Benefit Fund for the non-teaching staff on College pay is maintained where an employee deposits a minimum of 10% of salary with a matching contribution by the College. Employees can avail of financial loan from this Fund in case of need.

File Description	Documents
Paste link for additional information	https://nndc.ac.in/6_Governance_Leadership_and_Management.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of the teaching staff is based on self-appraisal and student feedback. Self appraisal is done through a structured format prescribed by the State Government in conformity with the UGC stipulated PBAS containing questions on curricular, co-curricular, extra-curricular as well as on research activities. Student feedback is obtained on a ten-point scale structured

questionnaire covering various aspects of teaching. The Principal reviews the performance appraisal reports of the faculty and communicates deficiencies, if any, to individual teacher suggesting improvement measures. Good performance by the faculty is also acknowledged by the management. The self-appraisal filled up by individual teachers is reviewed in detail especially at the time of their applying for promotion to the next higher scale of pay when the annual self-appraisal forms have to be placed before the Screening Committee duly authenticated by the IQAC Coordinator and the Principal. Non-teaching staff are also subject to performance appraisal, though informally. Their sincerity and dedication in institutional work assigned to them is appreciated by the management. Lapses, if any, are pointed out immediately to the concerned staff and explanation is sought to prevent recurrence of any negligence in duty.

File Description	Documents
Paste link for additional information	https://www.nndc.ac.in/aqar_additional_documents.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal and external financial audits regularly. The college ensures strict financial discipline by adhering to the financial rules of the Government. It has its own internal audit mechanism operated by the Internal Auditor who is assisted by the Accounts section of the college office. The internal mechanism for passing bills and making payments is strict and foolproof. All the financial decisions are taken by the Finance SubCommittee and finally approved by the Governing Body to ensure strict financial discipline. The Accounts section of the College maintains all accounts through Tally. These are audited internally by the Internal Auditor. External Audit is conducted every year by the Government appointed Statutory Auditor. The Accountant prepares

the accounts which are checked by the Bursar and then by the Internal Auditor. Finally, the Accounts are placed for audit by the Statutory Auditor. Annual audit by the Statutory Auditor has been completed till the Financial Year 2019-'20. There is no major audit objection. The accounts upto FY 2021-22have been audited by the Internal Auditor, and will be placed before the Statutory Auditor as soon as the name is recommended by the Education Directorate, Govt. of West Bengal.

File Description	Documents
Paste link for additional information	https://nndc.ac.in/6_Governance_Leadership_and_Management.php
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College peridically submits proposals to the Dept. of Higher Education, Govt. of West Bengal for development grants. During the year 2022-23, two such proposals have been submitted . But the College has not yet received any financial assistance from the Dept. of Higher Education ,GoWB, in reponse to these proposals.For the optimum and efficient utilization of resources, the institutional budget is prepared by the Bursar with the assistance of the Accountant in March every year. This is reviewed by the Finance sub-committee and then recommended for being placed before the Governing Body for approval. All procurement and other expenditure on academic

and physical facilities are processed by the Purchase Sub-committee after being approved by the Finance Sub- committee. As per the rules of the Finance Dept., all expenditure exceeding Rupees One Lakh is processed through E-Tender.

File Description	Documents
Paste link for additional information	https://nndc.ac.in/6_Governance_Leadership_and_Management.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies. One important aspect of quality assurance strategy is the practice of obtaining regular feedbacks from the students, parents/guardians, and alumni. Such feedback is analysed carefully by the IQAC and remedial/improvement measures are initiated accordingly. Regular meetings of the Academic sub-committee, Finance sub-committee, Library sub- committee and also of the various sub-committees constituted by the Teachers' Council are held to plan and execute the academic, co-curricular, extra-curricular activities of the institution and also for proper financial management of available funds. IQAC has been focussing on the increased use of ICT, e-resources, continuous quality enhancement of available human resources through training/retraining of staff, mentoring of students, participation of faculty in RC/FIP/STC etc. and in active research work. During 2023 -24, two teachers have been awarded Ph.D. One member of the faculty has been selected for the IETE – K S Krishnan Memorial Award (2023), by the Institution of Electronics and Telecommunication Engineers.

File Description	Documents
Paste link for additional information	https://www.nndc.ac.in/meeting_resolution.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

Review of the teaching -learning process , structure & methodologies is done in the Academic sub-committee meetings and the decisions taken therein are communicated to the teachers by the concerned heads of Departments in the Departmental meetings. These meetings are held at the beginning of every academic year for the distribution of the syllabus among the departmental teachers, also in the middle of each semester for assessing the progress of teaching-learning, and finally after the declaration of CUexamination results for review of students' performances. The learning outcomes are reviewed at periodic intervals by considering the performance of students in the internal assessments as well as in the semester examinations held externally.

IQAC depends mainly on student and parent feedback for reviwing the teaching learning process. Such feedback is obtained through a structured questionnaire available for the students on the institutional website.

Teachers are encouraged to participate in Faculty Induction Programme, Refresher and Orientation courses , Short Term Courses for continuous upgradation of knowledge base and teaching skills. The IQAC also motivates the departments to organize invited lectures, Seminars/Webinars, Student presentations, etc. for enrichment of the teaching-learning process.

File Description	Documents
Paste link for additional information	https://nndc.ac.in/meeting_resolution.php
Upload any additional information	View File

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | A. All of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nndc.ac.in/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is dedicated to gender equity through policies ensuring equal opportunities for all, fostering an inclusive and ethical work culture. This commitment is reflected in the high enrollment of girl students and the fact that 61% of the teaching staff are women. The college prioritizes safety, security, well-being, and gender equity while maintaining a supportive work environment.

Regular sensitivity training programs are conducted for staff and students to raise awareness about gender bias and discrimination. The Equal Opportunity Cell, in collaboration with NGO SWAYAM, provides guidance on gender issues and has sent two girl students for specialized training. It also organized a seminar on Domestic Violence (05.01.24), while NNDC and Jogesh Chandra Chaudhury Law College jointly hosted a seminar on Women's Empowerment (28.07.23).

The Principal and faculty offer continuous academic and personal counseling to all students. Separate common rooms are allocated for girls and boys. Various initiatives ensure active participation in co-curricular and extra-curricular activities, fostering inclusivity. A zero-tolerance policy on harassment, along with accessible reporting mechanisms, ensures a safe and supportive environment. Through these efforts, the institution reinforces its strong commitment to gender equity, empowering students and creating a culture of respect and equality.

File Description	Documents
Annual gender sensitization action plan	https://www.nndc.ac.in/images/uploads/7.1.1%20Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.nndc.ac.in/images/uploads/7.1.1%20Specific%20facilities%20provided%20for%20women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management: The waste is segregated at each level and source. The block workers in each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) provided at each floor.

The College has contacted an authorized west management service provider, Hulladek Recycling , who collects the waste from the designated place, segregates them, recycles them and disposes them at the landfills authorized by the government.

Liquid Waste:

Liquid waste generated by the College is of two types:

1. Sewage waste

2. Laboratory waste

The above waste is disposed of as per regulation of Calcutta Corporation sewage system disposal plan.

E-Waste Management:

Motherboard, compact discs, cartridges etc generated by electronic equipments such as Computers, Printers, and Photocopy machines of the college are recycled properly by the help of Hulladek . Instead of buying a new machine buyback option is taken for technology upgradation. The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through authorized vendors.

The Institution discourages uses of plastic and has declared college campus as plastic free zone and promotes digital platform to reduce the usage of paper for communication and sharing documents. Regular awareness campaigns against use of plastics and distribution of Cotton bags are held in neighbouring market place.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	https://www.nndc.ac.in/images/uploads/7.1.3%20Geo%20tagged%20photographs%20of%20the%20facilities.pdf
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen- | C. Any 2 of the above |

reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution lays down an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Interclass cricket ,and football and carom tournaments are organized every year to promote positive interaction. Commemorative days like Women's day, International Language Day, along with many regional festivals like Basantotshab (Festival of Spring), Rabindra Jayanti, are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of conducts for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year Institute celebrates Republic Day and Independence Day , University Foundation Day,on January 26 and August 15 and January 25, respectively. College Foundation day is celebrated each year. Flag hoisting with National anthem and oath of national integrity followed by lectures on the sensitization of students on responsibility towards the constitutional values,rights, duties and responsibilities of citizens.

Every year institute organizes blood donation camp in association with student union.

The students are encouraged to participate in the activities of spreading the awareness among citizens on harmful and deadly effects of tobacco. The college premises and adjacent area has been declared as tobacco free and plastic free zone by college authority.

A seminar and workshop on Start up was organized by Department of Computer Science, Electronics , Physics and Career Counseling Cell was organized on 28.02.24. Career Counseling Cell of the Institution in association with Mukti , organized a campus recruitment on 06.03.24 for M. Com students.

An awareness camp for Thalassemia and Thalassemia screening was held on 21.12.23.

An awareness programme on dengue was held on 26.09.23.Health awareness camp was arranged by the institution on 25.05.24.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates national and international commemorative days and festivals with great enthusiasm to commemorate the ideology and importance of these days and to pay tribute to our great National Leaders.

The institution celebrates Republic Day and Independence Day on 26th January and on 15th of August respectively of every year to remind the students about the constitution of our country and to abide by it at all times.

Birth Anniversary of Netaji Subhas Chandra Bose is celebrated every year on 23rd January to understand his ideology. Foundation Day of University of Calcutta is observed on 24th January every year.

International Language Day is celebrated on 21st February with great enthusiasm. The initiative is aimed at preserving and promoting mother languages and to protect the diverse culture and intellectual heritage of different regions of our country.

International Mathematics Day is celebrated on 22nd December to pay homage to India,s greatest mathematician Srinivasa Ramanujan.Environment Day is celebrated on 8th June wherein the students are given awareness on their duties and rights for maintaining a sustainable environment as a committed citizen by conducting Inter college competition.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A 1. Title: Scholarships/Freeships to students

2.: Objectives: Adherence to the vision - providing maximum access to less-privileged learners.

3. Context: Many students belong to the economically challenged sections.

4. Practice: The College sensitizes students about Govt. scholarships. Applications are promptly forwarded to the Govt. agencies. The needy students are granted full freeships /fee concessions. Students are also being awarded scholarships @Rs.10,000/- from Endowment Fund.

5. Success: 62 students granted full freeship involving Rs.2,21,850/-. Fees concession granted to 10 students involvingRs.32790/- Scholarships awarded to 04 students involving Rs.40,000/- fromEndowment Fund. 238students received Govt. scholarship(SVMCM) involving Rs.35,58,000/-, 75 students received Govt. scholarships(KANAYASHREE) involving Rs. 18,75,000/-, 72 students received Govt. scholarship(OASIS) involving Rs.6,12,000/-, 18 students received Govt. scholarship(AIKASHREE) involving Rs.

1,60,200/-during the year.

6. Problems: Grant of freeships is a burden on the institution.

B. 1.Title: Outreach activities during the year

2. Objectives: Reaching out to the needy and inculcating the habit of community service among students.

3. Context: Commitment to fulfil institutional social responsibility.

4. Practice: i) Blood Donation camp was organized on 15th December, 2023. ii) Free Health check-up camp was organized by the Alumni Association on 25th May 2024.

5 Success.: Blood donation camp is organized annually.110students donated blood this year. 91 elderly persons underwent health check up.

6. Problems: Funds for outreach activities is a challenge for the institution.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College was established as a higher educational institution within the reach of young learners from families displaced from their roots in erstwhile East Pakistan. The vision of the College is to be a leading college inKolkata, providing a well-resourced, strongly academic, holistic education such that it will create an environment "where the mind is without fear, the head is held high and knowledge is free". The mission is to provide equal opportunity of access to all. In conformity to its vision, mission,the College charges minimal Fees from its students, till today. Students are also provided Fees concession/full waiver, on merit-cum-means basis. Outstanding players/athletes who represent the College in various tournaments are also granted fee waiver. Scholarship applications of students are promptly forwarded to government agencies. All girl

students,between18 and19 years of age and unmarried, are encouraged to apply under the Kanyashree Prakalpa of Govt. of West Bengal. The minimal fees charged by the College, the Fees waiver granted to students on merit-cum-means basis, together with the efforts made by the College to ascertain the award of scholarships and financial grant to students from Govt. agencies, has resulted in transforming the founders' dream into reality.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

1. To undertake green initiativein the form of rooftop Solar Panel Installation for renewable and clean source of energy.

2. To establish linkages with more HEIs as well as with Research Institutes such as Jute Technology and Reasearch Instittute , Kolkata.

3. To continue the Research & Development Cell in terms of recent UGC guidelines, and to encourage faculty members for submitting Minor Research Projects .

4. To continue the outreach activities and social awareness camps-blood donation, awareness reg. control of Dengue & other vector-borne diseases, campaign against use of plastic bags, etc.

5. To continue the practice of awarding the highest achievers in each course on the basis of CGPA obtained in University examination.

6. To award scholarships on need-cum-merit basis to students from Dr. Manoranjan Biswas Endowment Fund.

7. To organize Staff Development Programme for the administrative and support staff.

8. To organize Faculty Development Programme jointly with the other HEI's.